

BECS

Business English
Consulting Service Ltd

Your Training Partner



Arab Open University Kuwait Branch

is very proud to introduce a

One-day Personal Development Plan Workshop

with

An Swinnen

British Business Forum Excellence Award Winner 2010

Author of "The Business Survival Guide (because it's a jungle out there)

Managing Director of BECS, a British Training Company based in London

Training and Education Expert

In a fun and interactive way An Swinnen will give you practical top tips on:

- How to set your goals
- How to organise yourself and your time
- How to improve your study skills
- How to find a job
- How to write a covering letter and CV
- How to have a successful job interview

Learn from An Swinnen's experience and take part in an informative day filled with useful top tips, film extracts, trouble shooting discussions, games, quizzes and role-plays.

Register now at the Student Development Office

from the 1 March 2011 till 9 March 2011

from 8:30 a.m. till 4:30 p.m.

Spaces are limited.

The workshop fee is 20 KD which includes:

Personal Development Plan workshop

Certificate for attending from Arab Open University- Kuwait Branch in conjunction

with BECS

Food and drinks